

**HURON HOUSING AUTHORITY
MOVING WITH SECTION 8 HOUSING ASSISTANCE**

If you are considering moving, the following steps are required in order to transfer your housing assistance to a new unit address:

- 1) Authorization to move must be approved by the Housing Authority's Executive Director.
- 2) You must reside in your present unit for at least one (1) year in order to transfer your assistance unless extenuating circumstances are involved. Such a determination will be made by the Executive Director.
- 3) Thirty (30) days written notice must be given to your landlord effective as of the last day of the month. A copy of the notice must be provided to the Housing Authority.
- 4) The new unit must qualify under the Section 8 Program guidelines as to allowable rent and unit size authorized for the family.
- 5) The new unit must pass inspection prior to the time you move in. Please call the Housing Authority to schedule the inspection.
- 6) After the unit passes inspection, a Request for Tenancy Approval, Lessor's Disclosure of Information concerning Lead-Based Paint, Lessor's Disclosure of Information on the Production of Methamphetamines and a copy of the lease for the unit must be completed by you and the new landlord. **These documents must be returned to the Housing Authority office no later than seven (7) business days before the new lease is to be effective.**

Any failure by the family to follow the steps as outlined in this document is grounds for termination of housing assistance.

In accordance with 24 CFR 982.314, the Housing Authority prohibits more than one (1) move unless there are extenuating circumstances which the Housing Authority determines would justify such a move.

Head of Household

Date